

Notice to all members of the Helvetia Philatelic Society of Great Britain (HPS).

This notice is being distributed to all HPS members in connection with changes in UK and EU law – specifically in the UK, the Data Protection Act 1998 and the General Data Protection Regulation 2018.

PERSONAL DATA

The HPS stores data about its members including name, email, postal address, phone number, subscription payment dates, amounts and method of payment. We have reviewed the purposes of our processing activities and selected the most appropriate lawful basis for these activities. We have checked that the processing is necessary for purpose of operating the Society and are satisfied that there is no other reasonable way to achieve that purpose. We have documented our decision that 'Legitimate interests' is the lawful basis which applies to help us demonstrate compliance.

HPS PRIVACY STATEMENT

Information supplied by you will be only be used by the HPS lawfully, in accordance with the Data Protection Act 1998 and the General Data Protection Regulation 2018.

We may use your information to provide you with membership services, for example:

- sending you the Newsletter (by post and/or by email attachment), details of meetings, other occasional news information and subscription renewals;
- to carry out any other obligations arising from your membership subscription;
- contacting you by telephone, email or post on matters arising directly from your membership.

We will not share your data with any other member without your written consent. We will not share or sell your information to any third party. The retention periods for personal information will be reviewed annually. We will hold your personal information on computer or memory storage device; our systems are retained only in the direct ownership of the officers of the Society. You can check the information that we hold about you by emailing us at secretary@swiss-philately.co.uk or by writing to our Secretary at 76, Greenaways, Ebley Wharf, Stroud GL5 4UQ. If you advise us of any inaccuracies or if you instruct the HPS that we may no longer retain your personal data we will delete or correct them promptly as appropriate.